

THE MAURITIUS FIRE AND RESCUE SERVICE ACT

**Regulations made by the Minister under sections 18, 19 and 27
of the Mauritius Fire and Rescue Service Act**

1. These regulations may be cited as the Mauritius Fire and Rescue Service (Fire Safety Plan and Fire Certificate) Regulations 2018.

2. In these regulations –

“Act” means the Mauritius Fire and Rescue Service Act.

3. For the purpose of sections 18(1) and 19(1) of the Act, the premises shall be set out in the First Schedule.

4. (1) An application for a fire safety plan referred to in section 18(1) shall be made in the form as set out in the second Schedule.

(2) Where the Chief Fire Officer approves a fire safety plan, the owner shall pay the fees set out in the Third Schedule.

5. (1) An application for a fire certificate under section 19 shall be made in the form set out in the Fourth Schedule.

(2) The fire certificate issued by the Chief Fire Officer shall be as set out in the Fifth Schedule.

(3) Where the Chief Fire Officer issues a Fire Certificate the owner shall pay the fees set out in the Third Schedule.

6. Subject to sections 19 (3A) and 19(5D) of the Act, any certificate which is valid before the coming into operation of these regulations shall, on the coming into operation of these regulations, remain valid for a period of one year.

7. These regulations shall come into operation on 13 October 2018.

Made by the Minister on 9 October 2018.

FIRST SCHEDULE


[Regulation 3]

1. Residential premises exceeding 7 storeys
 2. Commercial premises
 3. Industrial premises
 4. Premises where explosives are used or stored and which require a licence under the Explosives Act
 5. Premises where highly inflammable liquid or gas or dangerous chemical, biological, radiological, nuclear or hazardous materials is used or stored
 6. Any premises other than those specified in items 1 to 3 to which the public has access
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SECOND SCHEDULE
[Regulations 4(1)]

APPLICATION FORM FOR FIRE SAFETY PLAN

For Office Use Only

Mauritius Fire and Rescue Service 14, Deschartres Street, Port Louis. Tel No: 2113580; Fax: 2113258 Email: mfrs_headoffice@govmu.org		File No.	
		Date received:	
		Received by:	
		Authorised Signature:	

Notes:

- (1) All forms are to be fully and correctly completed upon submission, failing which the submission shall be rejected.
- (2) Two sets of plans are required to be submitted.
- (3) Check the appropriate box ()

** Delete as appropriate*

Section I (To be completed by applicant)

1. I/We wish to apply for the approval of plans of a new update/review for:
(Check one box only, use separate form for each type of submission)

- A fire and evacuation plan
- An off site plan for hazardous materials
- A forest fire plan
- A fire safety management plan

the proposed (project title):.....
.....

Name of Building:.....

Address of building:.....

Name and address of Owner/ occupier:.....
.....

Tel No.....

Email Address.....

Signature of Applicant:.....

Status:.....

2. Attachments

I/ we confirm that the following documents are attached:

- Two sets of plans
- Others, please specify

3. Appointment of Consultant

I/We have appointed *Mr/Ms/Mrs.....
as the consultant and authorised *him/her to act on my behalf.

Section II – Confirmation by Consultant

I/We certify that the particulars given in Section I & II are correct and complete.

Name and address of Consultant:.....

.....

Tel No.....

Email Address.....

Signature of Consultant:.....

Status:.....

Official Seal /
Stamp of Consultant

For Official Use

<i>Description of the file</i>	Date	Officer	
Application Fees: Receipt No:			
Plan Process			
Approved/not approved			
Approval Fees: Receipt No:			
Approval conveyed			

THIRD SCHEDULE
[Regulations 4(2) and 5(3)]


FEEs

	(Rs)
1. Application fee –	
(a) where the area of the premises does not exceed 1000m ²	1,000
(b) for every additional 500m ² or part thereof	300
2. Re-inspection fee	50% of application fee
3. For approval fire safety plan	1,000
4. For the issue of certificate where the area of the premises –	
(a) does not exceed 2,000 m ²	1,100
(b) exceeds 2,000 m ²	1,650

FOURTH SCHEDULE

[Regulations 5(1)]

APPLICATION FOR FIRE CERTIFICATE**For Office Use Only**

Mauritius Fire and Rescue Service 14, Deschartres Street, Port Louis. Tel No: 2113580; Fax: 2113258 Email: mfrs_headoffice@govmu.org		File No.	
		Date received:	
		Received by:	
		Authorised Signature:	

Technical Checklist

Documents	(✓)
One (1) copy of Certificate of Incorporation or Business Registration Card.	
Two (2) copies of location plan.	
Two (2) copies of site plan showing all the buildings forming the integral part of the premises.	
Four (4) copies of architectural plan of each floor of the premises.	
Four (4) copies of line drawing of the storage area of Inflammable Gas.	
Four (4) copies of layout plan of premises for Inflammable Liquid and Substances, dully signed by the owner or agent.	
Tenant list mentioning their activities carried out and the number of occupants likely to be present at any one time.	
One (1) copy of Commissioning/Maintenance Certificate for the fire alarm system stating the relevant standard to which it has been tested after installation.	
One (1) copy of Commissioning/Maintenance Certificate for (sprinkler system, hose reel, D/W riser or suppression system).	
One (1) copy of Maintenance Certificate for the fire extinguishers.	
Material Safety Data Sheets for any hazardous material or highly flammable materials stored or used.	

Documents received by correspondence

Are all necessary documents submitted?	Yes* / No*	
If No, request for documents.	Date sent	
All necessary documents submitted.	Date received	

<i>Description of the file</i>	Date	Officer
First Inspection:		
Notice of Improvement issued:		
Compliance to Improvement Notice received:		
Second inspection:		
Notice of Non-Compliance:		
Compliance to Improvement Notice received:		
Third inspection:		
Notice of Compliance:		
Payment received:		
Fire Certificate issued:		

Part A – GUIDANCE NOTES

This form consists of 6 parts:

- Part A: Guidance notes
- Part B: Details of applicants
- Part C: Details of premises
- Part D: Employees’ Lodging Accommodation
- Part E: Storage/Use/Handling of Inflammable Gas
- Part F: Storage/Use/Handling of Inflammable Liquid and Substances

Guidance to fill in the application form (FSD Form 1)

Application for:

Parts to be filled

- | | |
|---|----------|
| 1. Fire Certificate / Clearance for Premises | B & C |
| 2. Approval of Fire Safety Plans for Construction Purpose | B & C |
| 3. Fire Clearance for Employees’ Lodging Accommodation | B, C & D |
| 4. Fire Certificate / Clearance for Storage/Use/Handling of Inflammable Gas | B, C & E |
| 5. Fire Certificate for Storage/Use/Handling of Inflammable Liquid and Substances | B, C & F |
| 6. Fire Certificate / Clearance for Storage/Use/Handling of Hazardous Chemicals | B & C |

Documents to be produced

1. Application for fire certificate

- One (1) copy of Certificate of Incorporation or Business Registration Card.
- Two (2) copies of location plan.
- Two (2) copies of site plan showing all the buildings forming the integral part of the premises.
- Four (4) copies of architectural plan of each floor of the premises showing clearly the following details:-
 - locations of exits and staircases,
 - locations of fire extinguishers mentioning their type and capacity & other fire-fighting facilities including hose reels, dry riser, wet riser, sprinkler systems, if available,
 - locations of break-glass call points, fire detectors, siren and control indicator panel,
 - locations of explosive or highly flammable materials or dangerous chemicals used or stored, if available.
- A project write-up describing the premises, its occupancy, fire protection and safety features.
- Tenant list mentioning their activities carried out and the number of occupants likely to be present at any one time, if applicable.
- Original and one copy of Commissioning/Maintenance Certificate for the fire alarm system stating the relevant standard to which it has been tested after installation, if applicable.
- Original and one copy of Commissioning/Maintenance Certificate for sprinkler system, hose reel, D/W riser or suppression system, if applicable.
- Original and one copy of Maintenance Certificate for the fire extinguishers.
- Material Safety Data Sheets for any hazardous material or highly flammable materials stored or used, if applicable.

2. Application for fire certificate for Storage/Use/Handling of Inflammable Gas and Hazardous Chemicals.

- One (1) copy of Certificate of Incorporation or Business Registration Card.
- Two (2) copies of location plan.
- Two (2) copies of site plan.
- Four (4) copies of line drawing of the storage area, showing the following details:-
 - dimension in metres of the storage area,
 - location of exits and staircases,
 - location of firefighting equipment (mentioning the type & capacity of extinguishers),
 - location of call points and sirens for any fire alarm system,
 - distance of the nearest building and nearest boundary.

Government Notices 2018

3. Application for fire certificate for Storage/Use/Handling of Inflammable Liquid and Substances.

- One (1) copy of Certificate of Incorporation or Business Registration Card.
- Two (2) copies of location plan.
- Two (2) copies of site plan.
- Four (4) copies of layout plan of premises dully signed by the owner or agent and showing the following details:-
 - location of exits and staircases,
 - Locations of the means available for fighting fire,
 - Location of the means available for giving warning in the event of fire,
 - Position of pump, storage tank indicating capacity, pipeline and vent pipe and their distance from any building and boundary coloured with fixed colours as follows;
Grey or neutral tint – Existing building
Red - Storage tanks, pumps, pipelines
 - Names of streets on which the site abuts and the township in which situated,
 - The North point.
- Material Safety Data Sheets for all inflammable liquid and substances stored or used.

Note: Any additional information shall be submitted as an annex to this application.

* Delete as appropriate

PART B – DETAILS OF APPLICANTS (Compulsory)

I hereby apply for a fire certificate in respect of the premises of which details are given below.

1. APPLICANT

Owner* / Leaseholder*

Full Name _____

Company Name _____

Address _____

Telephone No. _____

Email address _____

Owner of premises (if different to above)

2. Name and address of person(s) or firm(s) to whom notification should be forwarded

(Owner* / Leaseholder* or Consultant* / Builder*)

3. Name and address of the proposed* works* or premises* to which the application relates

4. Nature of proposed* works* or premises*

(a) Classification (*please tick as appropriate*)

- Construction of new building
- Extension or alteration to a premises
- Storage of Inflammable Gas
- Storage of Inflammable Liquid and Substances
- Spraying Room
- Storage of hazardous chemicals
- Petrol Service Station
- Employees' Lodging Accommodation
- Residential Care Home
- Others

(b) Brief description if others -----

5. Is this an existing building or new construction?

Existing

New Construction

6. Has the premises been issued with a Fire Certificate* / Fire Clearance*?

Yes

No

If YES, a copy is to be attached.

7. Give details of any plans or drawings submitted with this application

Plan Number	Description of plan

PART C – DETAILS OF THE PREMISES (Compulsory)

1. DESCRIPTION OF THE BUILDING

Building structure:.....

Cladding: Available/ Not available

Type of Cladding:.....

Site area: _____ (m²)

Number of basement storeys _____

Number of storeys above ground level _____

Height of building above ground level _____ (m)

Floor area of building _____ (m²)

Total area of ground floor _____ (m²)

2. VEHICULAR ACCESS

Number of Gateways _____

Width of Gateway _____ (m)

Height of Gateways _____ (m)

Vehicular Turning Point _____ (m)

3. USE OF THE PROPOSED PREMISES* /CURRENT USE OF PREMISES*

Floor	Activity

Include the uses of other parts of the building if the premises consist of part only of the building.

4. OCCUPANT CAPACITY OF EACH FLOOR

Floor	Staff	Guests/ Visitors	Other Residents

5. MEANS OF ESCAPE

Floor	Exits	Staircases	Ramps

6. EMERGENCY LIGHTING SYSTEM

Floor	Number	Type (✓)	
		Battery Pack	UPS

7. WATER SUPPLY

Type of tanks: Aboveground*/Underground*/Roof*

No. of tanks: _____

Total tank capacity: _____ (m³)

Volume of water for fire-fighting: _____ (m³)

Is water system pressurised? Yes* / No*

8. RISING MAIN

Riser: Available* / Not Available*

Type of Riser: Dry* / Wet*

No. of inlet breeching: _____

Location of inlet breeching _____

No. of Landing Valves: _____ Type of Landing Valves: _____

Location of Landing Valves: _____

Is the equipment regularly maintained? Yes*/No*

Date last maintenance effected:/...../.....

9. DETAILS OF FIRE FIGHTING EQUIPMENT AVAILABLE FOR USE IN THE PREMISES

9.1 Fire Hydrant System

No. of Fire Hydrants: _____

Type of Fire Hydrants: _____

Is Fire Hydrant system pressurised? Yes* / No*

Is the equipment regularly maintained? Yes* / No*

Date last maintenance effected:/...../.....

9.2 Fire Hose Reel System

Floor	Number	Type (✓)		Diameter (mm)	Length (m)
		Fix	Swing		

Is fire hose reel system pressurised? Yes* / No*

Is the equipment regularly maintained? Yes* / No*

Date last maintenance effected:/...../.....

9.3 Fire Extinguishers

Floor	Number	Type (✓)		Capacity
		ABC Dry Powder	Carbon Dioxide	

Is the equipment installed? Yes* / No*

Is the equipment regularly maintained? Yes* / No*

Date last maintenance effected:/...../.....

9.4 Others

Is there other type of fire-fighting equipment available? Yes*/No*

If YES, specify type and

location: _____

Is the equipment pressurised? Yes* / No*

Is the equipment regularly maintained? Yes* / No*

Date last maintenance effected:/...../.....

10. MEANS FOR GIVING WARNING IN CASE OF FIRE

Floor	No. of Manual Call Point	No. of Detectors			No. of Sounders	No. of Indicator Panel
		Smoke	Heat	Others (specify)		

11. FIRE SAFETY SIGNS (please tick as appropriate)

Safety Signs	Type		
	Sticker	Fluorescent	Illuminated

Is safety signs available on all floors? Yes*/No*
 If NO, specify on which
 floor: _____

12. HAZARDOUS MATERIAL STORED OR USED

Floor	Hazardous Material	Maximum quantity stored	Method of storage	Maximum quantity liable to be stored or used at any one time

PART D – Employees’ Lodging Accommodation

1. Name and address of the Employees’ Lodging Accommodation

2. Any other activity carried out or to be carried out within the building:
 Residential Commercial Office Industrial Other

3. Maximum number of lodgers: _____

4. Maximum number of persons expected to be in the premises of which the Employees’ Lodging Accommodation forms part at any one time: _____

PART E – Storage/ Use/ Handling of Inflammable Gas

1. Name and address of the building or place of work/ storage area

2. Cylinders of L.P.G

Bulk Storage

No.	Capacity	Total Weight		No. of Vessel	Capacity

3. Any other activity carried out or to be carried out within the building:

Residential Commercial Office Industrial Other

4. Maximum number of persons expected to be in the premises or place of work at any one time:

5. Maximum number of persons expected to be in the premises of which the building/ storage area forms part at any one time: _____

PART F – Storage / Use/ Handling of Inflammable Liquid and Substances

1. Name and address of the building or place of work/ storage area

2. Underground Tank

Inflammable Store

No. of Tank	Capacity	Class	Total Capacity		No. of vessel	Capacity	Class	Total Capacity
Total					Total			

3. Any other activity carried out or to be carried out within the building:

Residential Commercial Office Industrial Other

4. Maximum number of persons expected to be in the premises or place of work at any one time: _____

5. Maximum number of persons expected to be in the premises of which the building/ storage area forms part at any one time: _____

APPLICANT'S DECLARATION

I declare that all the information given is true and correct.

I also understand that:

- (a) an effective date of inspection will be given to my application immediately if all plans and documents specified in the technical checklist accompanying this form have been submitted.
- (b) the application will not be accepted nor registered if it is incomplete.

Applicant Signature: _____ **Date:** _____

Full Name: _____

Status: _____

FIFTH SCHEDULE
[Regulation 5(2)]

MAURITIUS FIRE AND RESCUE SERVICE
FIRE CERTIFICATE



Fire Certificate No. MFRS/FSD/.....

File No.:

Pursuant to section 19 of the Mauritius Fire and Rescue Service Act and subsequent regulations, this Fire Certificate is issued to:

Name of owner:.....

Name of premises:

Address of premises:

To be used for /as:

The owner of the premises shall comply with the conditions imposed in the attached condition sheet which forms part of this certificate together with the premises layout plan/s.

The schedules specifies-

- (a) the Occupancy
- (b) the Means of Escape
- (c) the Means for Fire Fighting
- (d) the Means for Giving Warning in Case of Fire
- (e) the Quantity of Hazardous, Explosive or Highly Flammable Material Stored
- (f) the Responsibility and Frequency to maintain the Fire Safety Measures

The Service may revoke this certificate where the owner fails to comply with any one of the conditions imposed therein.

This Fire Certificate and the attached conditions sheet shall at all times be exhibited in a conspicuous place in the above mentioned premises.

This Fire Certificate is valid until (See instructions overleaf)

.....
Name of Fire Officer

.....
Signature of *Fire Officer*
(f/Chief Fire Officer)

.....
Date of Issue

RECORD OF FIRE CERTIFICATE ISSUED

(This document should be produced at the time of renewal of the Fire Certificate)

Receipt No/ Expiry Date/Signature of Authorised Issuing Officer	Receipt No/ Expiry Date/Signature of Authorised Issuing Officer	Receipt No/ Expiry Date/Signature of Authorised Issuing Officer

Conditions Sheet No 1

Fire Certificate No. MFRS/FSD/.....

File No.:.....

The details and the particulars of the premises are described in this condition sheet

Location	Specification
	<p>1. Name and Address of Premises</p> <p>2. Occupancy Intended Use: Purpose Group:..... Population:</p> <p>3. The Means of Escape in case of fire Exits:..... Staircase:..... <i>Emergency Lighting System:</i></p> <p>4. The Means for fire fighting Portable Fire Extinguisher:..... Hose Reel:..... Fixed Fire Suppression System:.....</p> <p>5. The Means for giving warning in case of fire Break Glass Call Points:..... Sounders:..... Detectors:..... Alarm Indicator Panel:.....</p> <p>6. The Quantity of Hazardous, Explosive or Highly Flammable Material Stored Weight:..... Volume:.....</p>

Conditions Sheet No. 2

Fire Certificate No. MFRS/FSD/.....

File No.:

The owner shall be responsible to maintain the fire safety measures as enumerated in this condition sheet.

1. The Means of Escape

- (i) The means of escape specified in Schedule 1 shall be properly maintained and kept free from obstruction at all material time.
- (ii) Any doors which affords a means of emergency exit shall be locked or fastened in such manner that it can be easily and immediately opened from inside.
- (iii) The contents of any room shall be so arranged or disposed that there is free passageway for all persons in that room to means of escape in case of fire.
- (iv) Any emergency lighting specified shall be maintained in a serviceable condition and shall be tested and examined at regular intervals.

2. The Means for Fire Fighting

- (i) The firefighting equipment specified in Schedule 1 shall be maintained in serviceable condition in the locations specified and shall be inspected and tested at regular intervals.
- (ii) Occupants shall be conversant in handling the 1st aid fire-fighting equipment.

3. The Means for Giving Warning in Case of Fire

Any fire warning system specified in Schedule 1 shall be maintained in a serviceable condition and shall be tested and examined at regular intervals.

4. Fire Safety Sign

The Fire safety sign provided shall be maintained in their specified locations, legible and unobstructed.

5. The Quantity of Hazardous, Explosive or Highly Flammable Material Stored

- (i) The quantity of hazardous, explosive or highly flammable material stored shall not exceed the total specified in schedule 1.
- (ii) The storage site shall always be kept free from any source of heat and from any other combustible materials.

6. Miscellaneous

Good housekeeping shall always be observed within the premises

7. The Responsibility of the owner

The owner shall be responsible to:

- (i) Maintain the secondary power supply provided for the emergency lighting, fire alarm, ventilation, passenger lift and firefighting equipment.
- (ii) Maintain the electrical and gas installation
- (iii) Kept a record of such tests on the premises.

8. Implementation of fire safety plan

- (i) Fire Evacuation Drill
- (ii) Off site Hazmat Drill
- (iii) Daily-walk through check